



MBCEA-MAD

Metal Building Contractors & Erectors Association
Mid-Atlantic Division

Meeting Minutes

Date: Tuesday, April 15th, 2008, 2:00 PM

Location: Conference Call

1) Attendees:

Gary Smith – Thomas Phoenix (Current President)
Tim Clark – Zartman Construction Co. (President-Elect)
Brad Yocum – Nucor Building Systems (Treasurer)
Raelene Hachkowski – Martin Construction (Secretary)
Art Hance – Hance Construction Co. (Director)
Barry Zepp – Martin Construction (Director)
Scott Dietrich – Miller Buildings (Director)
Bruno Reich – Famous Buildings (Director)

2) Meeting Called to Order at 2:00 pm

a. Tim opened the meeting by reading the Mission Statement & Anti-trust statement.

3) Reviewed last meeting minutes

a. Raelene read meeting minutes from February 5 meeting.
b. Minutes were accepted.

4) Treasurers Report

a. September 27th event \$230 is still outstanding from Tom Carney of Nucor & three people from Famous Buildings (if already paid just need a check #).
b. Current checkbook balance \$11,521.48.
i. March costs:
1. -\$1455 Golf Event Deposit
2. -\$500 SE Chapter Startup
3. +\$ from annual membership dues, still missing about 20% of members, Raelene will contact Angela for list.
c. Treasurer's report accepted.

Old Business

5) Website-

a. Updated.
i. Site updated with information on golf event along with additional details on 2008 schedule.
ii. Quotes about past events from attendees to post on site.
1. Gary e-mailing Raelene photos and feedback to post on the site.
iii. Anything else missed?
1. Biography and photo from:
a. Bruno
b. Raelene

New Business

8) Funds to help Southern Chapter with start up costs

- a. \$500-SENT to help with chapter startup.
- b. States included: FL, AL, MO, AR

9) 2008 Tentative Training/Event Schedule

- a. April 18, 2008 7:30-4:00 FILLED, need to establish 2nd & 3rd date and locations
 - i. Event: Equipment Training (Manlift and Forklift)
 - ii. Location: Thomas Phoenix Office
 - iii. Trainer: Sean Smith
 - iv. Organizers: Gary and Karen

- c. May 29th 2008 Thursday
 - i. Event: Golf Outing
 - ii. Location: Bella Vista
 - ii. Organizers: Brad and Scott
 1. Cost: 150/person, 550/foursome, 2500 for event sponsorship, 200/hole sponsor
 2. Need minimum headcount of 60
 3. Touch base with last year's hole sponsors.
 4. Nucor is sponsoring putting contest. Scott or Brad will contact Impact about a sponsorship. Still need main, lunch, dinner and hole sponsors.
 5. Raelene put together a map to send along with the registration to go to the national members list.

- d. July 24, 2008 Thursday Evening
 - i. Event: Dinner meeting with Josh Quinter on Construction Law
 1. Topic ideas: Liens, Construction Law, Collections, Worker's Comp, 10% hold retainage, AIA
 2. Barry get in touch with Josh Quinter to discuss further (get a brief biography from Josh to put on registration form).
 3. Set cost the same as last year: early bird \$50, member \$60, non-member \$70. Times the same also: 6:00 hors d'oeuvres, 7:00 Dinner
 - ii. Location: Shady Maple, East Earl, PA-Raelene secure location & cost (hors d'oeuvres option?)
 1. Headcount goal 35-40 min.
 - ii. Organizers: Barry and Tim

- e. October 2008 A Saturday
 - i. Event: Team Building
 - ii. Location: Lehigh Valley Grand Prix (www.lehighvalleygrandprix.com), Allentown
 - iv. Organizers: Art and Brad look into this
 - v. Additional info by next meeting
 - vi. Will have all details worked out by May golf outing so we can promote at that event via power point

- f. December 11, 2008 Thursday
 - i. Event: Holiday Social/Casino Night
 - ii. Location: TBD
 - iii. Organizers: Tim and Gary
 - iv. Talk of a casino night-gambling with fake money (Bobby K Entertainment, <http://www.bobbyk.com/casino.php>), Tim and Gary will have something together by golf event

9) Open Discussion

- a. Presidential change sometime before holiday social or at holiday social, discuss in detail at later meeting.

10) Meeting Closed at 3:10 PM

Next Board Meeting Date: 05/6/08 Time: 2:00 pm Location: Conference Call

Respectfully Submitted,
Raelene Hachkowski
Secretary