



MBCEA-MAD

Metal Building Contractors & Erectors Association
Mid-Atlantic Division

Meeting Minutes

Date: Tuesday, January 8, 2008, 2:00 PM

Location: Conference Call

1) Attendees:

	Gary Smith – Thomas Phoenix	(Current President)
Absent	Tim Clark – Zartman Construction Co.	(President-Elect)
	Brad Yocum – Nucor Building Systems	(Treasurer)
	Raelene Hachkowski – Martin Construction	(Secretary)
Absent	Art Hance – Hance Construction Co.	(Director)
	Barry Zepp – Martin Construction	(Director)
	Scott Dietrich – Miller Buildings	(Director)
Absent	Bruno Reich – Famous Buildings	(Director)

2) Meeting Called to Order at 2:10 pm

a. Gary opened the meeting by reading the Mission Statement & Anti-trust statement.

3) Reviewed last meeting minutes

a. Raelene read meeting minutes from December 11 meeting.
b. Minutes were accepted.

4) Treasurers Report

a. September 27th event \$230 is still outstanding from Tom Carney of Nucor & three people from Famous Buildings (if already paid just need a check #).
b. Current checkbook balance \$8,385.94.

a. December Costs

- i. \$125 Website updates
- ii. \$800 D&O Insurance
- iii. December Conference call (bill hasn't come through yet)
- iv. Cost of social event \$4794.06, cash in from attendees \$2815.00
 1. 3894.06 Heritage Hills Cost
 2. 900.00 Entertainment
 3. Still need to collect \$130 between Bruno and Gary (for photographer).

4. Event was more of a loss then expected. A number of our past locations have waived the room rental charge and only put a service charge on the food not everything. Need to keep our eyes open for this when planning future events.

c. Treasurer's report accepted.

Old Business

5) December Social Event

- a. Feedback-**only 5 no shows even with the questionable weather.**
 - i. Harley Tour
 - ii. Dinner-**too much time in between Harley Tour and Dinner but otherwise everything was great!**
 - iii. Entertainment

6) Website

- a. Updated.
 - i. Still need to work on more details for 2008 events
 - ii. Quotes about past events from attendees to post on site.
 - 1. **Gary e-mailing Raelene photos and feedback to post on the site.**
 - iii. Anything else missed?
 - 1. Biography and photo from:
 - a. Bruno
 - b. Raelene

New Business

8) Funds to help Southern Chapter with start up costs

- a. \$500
- b. Everyone in favor? **YES**
- c. Gary leaves Thursday and will take a check along.

9) 2008 Tentative Training/Event Schedule

- a. February 7, 2008
 - i. Event: OSHA 10 Hour
 - ii. Location: Shady Maple Smorgasbord, East Earl, PA, 20-30 people, 7AM-6PM with (2) 15 min. breaks and 30 min. for lunch. \$14.16 per lunch meal, \$15/person for training materials, \$950 for trainer. We are looking to charge \$95/person. Do we want to offer coffee and donuts in the morning for an additional \$1.99/person? **YES**
 - iii. Registration and information was e-mailed Friday, January 4 to members and past attendees.
 - iv. Trainer: Zartman Contact (**Is there a head count limit?, can always add a second training session at a later date on a Saturday**). Gary getting **additional information from trainer for Raelene to send out.**
 - v. Organizers: Tim and Raelene
- b. April 2008 Weekday
 - i. Event: Equipment Training (Manlift and Forklift)
 - ii. Location: (2) Locations: Central PA and MD/DE Area
 - iii. Trainer: Sean Smith
 - iv. Organizers: Gary and **Tim Clark?**
 - v. **Gary hopes to settle the 2 locations in the next week to 10 days.**
- c. May 29th? 2008 Thursday
 - i. Event: Golf Outing

- ii. Location: Heritage Hills? Brad and Scott have contact info. **Need to sit down with Heritage Hills and discuss the cost and see if having another event there would work with the budget for the event. This is a big fundraiser for us. Looking for a place with possibly more indoor space than Lederach but also have no problem going back to Lederbach again. Scott brought up that it'd be nice to do something alongside the golf for those that don't golf, he mentioned clay pigeon shooting or maybe someone has other ideas.**
- iii. Organizers: Brad and Scott
- d. July 2008 Weekday Evening
 - i. Event: TBD (Training or Speaker of some sort) **Brainstorm ideas for next meeting. Barry mentioned his contact that could possibly do an evening on 'Leadership Skills'. Barry will e-mail the group with additional information on Ken Byler and his services.**
 - ii. Location: TBD
 - iii. Organizers:?
- e. October 2008 A Saturday-Update by Brad
 - i. Event: Team Building
 - ii. Location: Lehigh Valley Grand Prix (www.lehighvalleygrandprix.com), Allentown
 - iii. Organizers: Art and Brad look into this
 1. Ample space: 70-80 people, 2 hrs=\$3500+food
 2. Possibly have a speaker on the topic of team building?
 3. **Brad stressed that this event needs to not only be promoted through e-mail but also verbally.**
- f. December 11, 2008 Thursday
 - i. Event: Holiday Social
 - ii. Location: TBD
 - iii. Organizers: ?

9) Open Discussion

10) Meeting Closed at 2:50 PM

*Next Board Meeting Date: 02/05/08 Time: 2:00 pm Location: Conference Call
Gary will be out of town 2/1-15 and 3/1-15, 2008.
Raelene will be out of town (1/30-2/5) for the next conference call.*

Respectfully Submitted,
Raelene Hachkowski
Secretary