



# MBCEA-MAD

Metal Building Contractors & Erectors Association  
Mid-Atlantic Division

## Meeting Minutes

**Date:** Tuesday, June 3, 2008, 2:00 PM

**Location:** Conference Call

**1) Attendees:**

Absent	Gary Smith – Thomas Phoenix	(Current President)
	Tim Clark – Zartman Construction Co.	(President-Elect)
	Brad Yocum – Nucor Building Systems	(Treasurer)
	Raelene Hachkowski – Martin Construction	(Secretary)
	Art Hance – Hance Construction Co.	(Director)
Absent	Barry Zepp – Martin Construction	(Director)
	Scott Dietrich – Miller Buildings	(Director)
Absent	Bruno Reich – Famous Buildings	(Director)

**2) Meeting Called to Order at 2:00 pm**

a. Tim opened the meeting by reading the Mission Statement & Anti-trust statement.

**3) Reviewed last meeting minutes**

a. Raelene read meeting minutes from May 6 meeting.  
b. Minutes were accepted.

**4) Treasurers Report**

- a. Outstanding balances from September 27<sup>th</sup> Training Event? (\$60 Tom Carney of Nucor & \$180 for 3 people from Famous Buildings).
- What's our policy on outstanding balances?
- b. Current Checkbook Balance \$ ?
- May income:
    - Golf outing: \$13,400
    - National: \$260
  - May cost:
    - Golf event:
      - Trophies \$200?
      - Signs: \$700?
      - Course/Food: \$7000?
      - Prizes: ?
- c. Annual membership fees missing from which members:
- Smith Wimer, Inc.-Nonrenewal
  - Pravco, Inc.-Nonrenewal
  - Metallic Building Company-Nonrenewal
  - Famous Buildings-Nonrenewal
- d. A motion was made to have Brad look into putting some of the money into an ING or Money Market account. Brad will have information on this for next month's meeting.
- e. Tim asked if Brad could send out a +/- sheet each month before the meeting so we can have the books in front of us during our meetings.

## **OLD BUSINESS**

### **6) Website**

- a. Need to add golf photos and remove registration forms from golf event.
- b. Quotes about past events from attendees to post on site.
- c. Anything else missed?
  - ii. Biography & photo
    1. Bruno
    2. Raelene
  - iii. Need to post photos from December event.
  - iv. Need to add form for July event to the site.

## **New Business**

- 7) A motion was made to have someone contact Bruno and determine his status
  - a. Art will contact Bruno.
  - b. UPDATE: 06/10/08 Bruno is having his book keeper look into the outstanding balances and Bruno is requesting a 1 year leave of absence from his duties on the Board of the Mid-Atlantic Chapter and that we consider him for re-appointment at that time.
  - c. Art made a motion that we accept Bruno's request for a 1 year Leave of Absence from the Board, and we officially thank him for his help.
- 8) President elect becomes president January 1, 2009. Need to bring 1 or 2 additional directors to the board and need a new president elect.
  - a. What's the wording in our by-laws as far as how many vendor/suppliers vs. contractors can we have?
  - b. Vote on board positions at team building event in October and install the new officers at the December Social.

### **9) 2008 Tentative Training/Event Schedule**

- a. April 2008 18 7:30-4:00 FILLED, need to establish a 2<sup>nd</sup> and 3<sup>rd</sup> date and location.
  - i. Event: Equipment Training (Manlift and Forklift)
  - ii. Location: Thomas Phoenix office
  - iii. Trainer: Sean Smith
  - iv. Organizers: Gary and Karen
- b. May 29<sup>th</sup> 2008 Thursday
  - i. Summary/Review
    - a. Raelene will compose a list to reference for next year's event so we continue to improve each event
      1. Post agenda/Sponsors
      2. Eat as soon as people come off the course
      3. Group photo
      4. Recognize sponsors at dinner
      5. Event sponsor speak and help hand out awards
      6. And MORE!
    - b. Raelene will compose survey to attach with a thank you letter from the president to help get feedback from this event. This will help figure out if we want to use the same course next year or try something new.

- c. July 24, 2008 Thursday Evening
  - i. Event: Josh Quinter on Construction Law CONFIRMED 04/30/08
    - a. possible topics: discussed and agreed upon on golf event.
  - ii. Location: Shady Maple, 1324 Main St., East Earl, PA 17519 717-354-8222
    - a. Booked 04/24/08 (35-40 people+)
    - b. \$17.81/person (includes tax, beverages and room)
    - c. 6:00 Coffee, 6:30 Dinner (buffet), will have room 'til 9/9:30
  - iii. Organizers: Barry and Tim
  - iv. Same cost as last year: early bird (by July 1): \$50, member \$60, non-member \$70
  - v. Get flyer/registration out ASAP
  
- d. October 2008 A Saturday-Update by Brad
  - i. Event: Team Building
  - ii. Location: Lehigh Valley Grand Prix ([www.lehighvalleygrandprix.com](http://www.lehighvalleygrandprix.com))
  - v. Organizers: Art and Brad
  - vi. Brad and Art meeting Wednesday at Lehigh Valley.
    - a. 10 teams of 4 would be ideal
    - b. Need to decide on a date
    - c. Have a speaker on team building?
  
- e. December 10, 2008 Wednesday
  - i. Event: Holiday Social/Casino Night
  - ii. Location: Four Points Sheraton @ Allentown Airport
    - a. Need to lock in number of rooms: need 1 room for dinner for 60 people and need at least 1 room for the casino, Four Points has 3 salons @ 1500 sq ft each
  - iii. Organizers: Tim and Gary
  - iv. Bobby K Entertainment: <http://www.bobbyk.com/casino.php>
    - a. Art call Bobby K to book them

## 9) Open Discussion

Next Board Meeting July 15 @ 2:00 PM @ Four Points Sheraton, Allentown

Adjournment