



MBCEA-MAD

Metal Building Contractors & Erectors Association
Mid-Atlantic Division

Meeting Minutes

Date: Tuesday, March 18th, 2008, 2:00 PM

Location: Four Point Sheraton, Allentown

1) Attendees:

	Gary Smith – Thomas Phoenix	(Current President)
	Tim Clark – Zartman Construction Co.	(President-Elect)
	Brad Yocum – Nucor Building Systems	(Treasurer)
	Raelene Hachkowski – Martin Construction	(Secretary)
Absent	Art Hance – Hance Construction Co.	(Director)
	Barry Zepp – Martin Construction	(Director)
	Scott Dietrich – Miller Buildings	(Director)
Absent	Bruno Reich – Famous Buildings	(Director)

2) Meeting Called to Order at 2:00 pm

a. Tim opened the meeting by reading the Mission Statement & Anti-trust statement.

3) Reviewed last meeting minutes

- Raelene read meeting minutes from February 5 meeting.
- Minutes were accepted.

4) Treasurers Report

- September 27th event \$230 is still outstanding from Tom Carney of Nucor & three people from Famous Buildings (if already paid just need a check #).
- Current checkbook balance \$13,500.
 - February costs were \$800 for D&O insurance which is locked in for 3 years
- We all agreed to keep a \$10,000 cushion in some sort of money market account at all times.
- Treasurer's report accepted.

Old Business

5) Website-

- Updated.
 - Need to continue working on more details for 2008 events
 - Quotes about past events from attendees to post on site.
 - Gary e-mailing Raelene photos and feedback to post on the site.
 - Anything else missed?
 - Biography and photo from:
 - Bruno
 - Raelene

5) February 7, 2008

- a. Event: OSHA 10-Hour
 - a. Money in: \$1900
 - b. Money out: \$357.35 for meals + \$1250.00 for trainer/materials=1607.35
 - c. Profit: 192.65
 - d. Need to let Craig the trainer know if we're holding another session, he has extra copies of the materials he had put together for us.

New Business

8) Funds to help Southern Chapter with start up costs

- a. \$500-Check will be sent when chapter's bank account is setup.
- b. How'd it go? Went well, 30+ @ meeting. 8 board members, 7 states interested in apprenticeship program, need to get support from the manufacturers and trades people.

9) 2008 Tentative Training/Event Schedule

- a. April 18, 2008 7:30-4:00
 - i. Event: Equipment Training (Manlift and Forklift)
 - ii. Location: Thomas Phoenix Office
 - iii. Trainer: Sean Smith
 - iv. Organizers: Gary and Karen
- c. May 29th? 2008 Thursday
 - i. Event: Golf Outing
 - ii. Location: Bella Vista or Mainland, will have a decision this week.
 - ii. Organizers: Brad and Scott
 - 1. Cost: 150/person, 550/foursome, 2500 for event sponsorship, 200/hole sponsor
 - 2. Need minimum headcount of 60
 - 3. Gary in charge of the sign guy
 - 4. Put together sponsorship form and registration
 - 5. Board make calls to last year's sponsors to seek out their sponsorship first
- d. July 24, 2008 Thursday Evening
 - i. Event: Dinner meeting with Josh Quinter on Construction Law
 - 1. topic ideas: Liens, Construction Law, Collections, Worker's Comp, 10% hold retainage, AIA
 - 2. get in touch with Josh Quinter to discuss further
 - ii. Location: Shady Maple, East Earl, PA?
 - iii. Organizers: Barry and Tim
- e. October 2008 A Saturday-Update by Brad
 - i. Event: Team Building
 - ii. Location: Lehigh Valley Grand Prix (www.lehighvalleygrandprix.com), Allentown
 - iii. Organizers: Art and Brad look into this
 - iv. Additional info in next two weeks
 - v. Will have all details worked out by May golf outing so we can promote at that event via power point

- f. December 11, 2008 Thursday
 - i. Event: Holiday Social
 - ii. Location: TBD
 - iii. Organizers: Tim and Gary
 - iv. Talk of a casino night-gambling with fake money (Bobby Kay Entertainment)

9) Open Discussion

10) Meeting Closed at 3:30 PM

Next Board Meeting Date: 04/8/08 Time: 2:00 pm Location: Conference Call

Respectfully Submitted,
Raelene Hachkowski
Secretary